

DARWINEVENTGROUP

PO Box 667, 60 Morse Lane, Unit 16
 Berwick, Nova Scotia B0P 1E0
 Phone: 902-679-7177 Fax: 902-678-4436

METHOD OF PAYMENT MUST ACCOMPANY YOUR ORDER

Name of Show: _____

Company Name: _____ Booth #: _____

Contact Name: _____ Phone: _____

EXHIBITOR EQUIPMENT & FURNISHINGS

- ? Rental prices are based on show duration. Goods are site delivered, installed and collected. Exhibitor is responsible for any damage to rented materials.
- ? Remember to order in advance and save 25% over on-site orders. You may place your order by fax or mail.
- ? Orders placed during the move-in of the show will be charged on site prices 25% higher and must be paid in full at time order is placed.
- ? Orders must be paid in full before show opening. Exhibitors are responsible for damage or loss of rented material.

<u>Quantity</u>	<u>Description</u>	<u>Show Special</u> <small>Advance Order Deadline April. 5</small>	<u>On-Site Orders</u>	<u>Total</u>
	Chrome Chair with cushion seat	\$17.75	\$22.19	
	Captain's Chair – white swivel with red or blue cushion	\$27.29	\$34.11	
	Trumpet Show Table – 3 ft. round top, white	\$34.26	\$42.83	
	Contemporary Group – 2 Captain's Chairs, 1 Trumpet Table	\$81.86	\$102.33	
	Carpet – Broadloom (blue or grey)			
	10' x 10'	\$81.86	\$102.33	
	10' x 20'	\$163.73	\$204.66	
	Drape – 8 ft. high (blue, black, red, gold, white, yellow, green)	\$5.46/ft.	\$6.83/ft.	included
	Show Stool – 19" tall	\$17.75	\$22.19	
	Table – 4' Heavy Duty Model	\$17.75	\$22.19	
	Table – 6' Heavy Duty Model	\$21.28	\$26.60	
	Table Leg Extensions (to raise table to 40" high)	\$10.92	\$13.65	
	Table Skirting – white top, sides and front (burgundy, blue, gold, white, green, black)	\$26.81	\$33.51	
	Poster Display Board – table top or self-standing display unit for posters	From \$75.19	Not Available	
	Product display units including adjustable shelf system, floor bunks and wooden cabinets	From \$81.86	Not Available	
	Signs – self-standing chrome frame interchangeable letters	\$33.96	\$42.45	
	Peg Boards – Two 4' x 8' sections (metal frame with bottom shelf)	\$61.25	\$76.56	
	Chrome Stanchions (incl. red velvet rope)	\$28.37 ea.	\$35.48 ea.	
	Flip Chart/Easel	\$17.87	\$22.34	
	Waste Basket	\$4.34	\$5.43	
	Clip-on Flood Light	\$17.75	\$22.19	
	Potted Silk Plants – tropical plants and greenery	From \$38.20	Not Available	
	DAILY BOOTH VACUUMING (per square foot) Price is based on total square footage of booth regardless of area to be cleaned 100 sq. ft. minimum			
	(1 night only) April 7	\$0.26/sq. ft.	\$0.33/sq. ft.	
	(2 nights) April 7, 8	\$0.41/sq. ft.	\$0.51/sq. ft.	
	ELECTRICITY – 1500 watt All electrical MUST be ordered in advance. Ensure your total electrical capacity does not exceed your order or you will be charged additionally on site to correct any problems.	\$40.00 + tax	Not Available	
			Sub-total	

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DARWIN EVENT GROUP SUPERVISED LABOUR

IN ORDER TO BETTER SERVE YOU – PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY DARWIN EVENT GROUP I & D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET-UP INFORMATION

Freight will be shipped to (please circle): ~~Warehouse~~ Show Site Date Shipped _____

Set-up Plan/Photo: Attached To be sent with exhibit In crate No. _____

Carpet: With exhibit Rented from DEG Color _____ Size _____

Electrical Placement: Drawing attached Drawing with exhibit Electrical under carpet

Comments: _____

Graphics: With exhibit Shipped Separately

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

Ship to: _____

Method of shipment (list carrier name and phone number):

Common Carrier: _____ Phone _____

Van Line: _____ Phone _____

Air Freight: _____ Phone _____

If assigned carrier fails to show for pick up, should we reassign carrier (please circle)?: YES NO

Please Note: The Darwin Event Group will not be responsible for product or literature that is not properly packed and labeled by exhibiting personnel. All outbound shipping is to be prepaid or billed to exhibiting company.

Method of Payment

Name of Show: _____

Company Name: _____ Booth #: _____

Contact Name: _____

Contact Signature: _____

Phone: _____ Fax: _____ Email: _____

Mailing Address: _____

_____ Postal Code

METHOD OF PAYMENT

Your signature above denotes acceptance to all terms and conditions included in this service manual.

Credit Card (Visa and MasterCard only) Card No.: _____
Expiry Date: _____
Card Holders Name: _____

Company Cheque/Money Order Payable to: Darwin Event Group
Mailing address: Darwin Event Group
PO Box 667
Berwick, NS
B0P 1E0

ENTER TOTALS BELOW

DEG Exhibitor Equipment & Furnishings _____

DEG Install Labour _____

DEG Dismantle Labour _____

Sub-Total _____

15% HST (#873491807) _____

Total Due _____

The Fine Print

- Remember to order in advance to save time and money. You may place your order by fax or mail.
- If you have questions or need assistance with any items not listed, please feel free to call our office
- Accounts must be paid in full at time of order.